

INFORMATION FOR AUTHORS

- a) Manuscripts can be submitted in Spanish, English, German or French. Editors may consider to publish original papers in other languages under certain circumstances. Abstracts should be of no more than 200-300 words submitted at least in English and -whenever possible- in Spanish.
- b) Manuscripts should usually not exceed 20 A4 printed pages (29.5 x 21 cm), including figures and tables. If your work exceed this limit, please contact the editors. Submit the papers to arturo.morales@uam.es
- c) Accepted files formats:
 - c.1 Manuscript .doc, .docx, .odt. Preferred text style: Times New Roman, size 12, justified alignment.
 - c.2 Figures .TIFF, .EPS, .JPG (300 dpi minimum quality). Figures must be original and submitted as **separate files with the figure number** (Arabic numerals) indicated in the file name. Compound figures e.g. 1a, b, c must be submitted as one figure. Do not embed your figures in the manuscript file.
 - c.3 Tables: at the end of the manuscript or else as separate file as either spreadsheet file .xlsx, xls, .ods or text file .doc, .docx, .odt.
- d) Both figure captions and table legends must be listed and numbered with Arabic numerals and submitted on a separate file. Figure and table legends should be concise and informative. Please provide a list of figure captions and table legends at the end of the manuscript file.
- e) Papers should be organized as follows: Title, author's name(s), affiliation details and email address(es), Abstract (200-300 words), 5 Keywords, Introduction, Materials and Methods, Results, Discussion, Conclusions, Acknowledgements, References. Results and Discussion may be treated together if this is appropriate. Non-experimental works can be organized in the way which the author(s) think(s) is the most appropriate one.
- f) In case supplementary material is provided, this will be submitted as a separate file named as appendix(ces) (use arabic numerals if more than one appendix is submitted).
- g) References should be quoted in the text as by the author's last name and year of publication within brackets with comma between author and date, e. g., (Smith, 1992). For two-author papers, cite both authors (Smith & Jones, 1992); for papers by three or more authors, use (Martín et al., 1993.). For two or more papers with the same author(s) and date, use a, b, c, etc., after the date.
- h) All references cited in the text must be listed at the end of the paper alphabetically, cited complete and accurately. DOI for the reference should be included at the end of the reference when possible. References should be listed in the following style:



Scientific papers

PÉREZ, C.; RODRÍGUEZ, P. & DÍAZ, J. 1960: Ecological factors and family size. *Journal of Bioethics* 21: 13-24.

Books

RUIZ, L. 1980: The ecology of infectious diseases. Siglo XXI, Madrid.

In book

HALL, S. 2000: Indigenous domestic dogs of southern Africa: an introduction. In: Blench, R.M. & MacDonald, K.C. (eds.): *The Origins and Development of African Livestock: Archaeology, Genetics, Linguistics and Ethnography*: 302-311. University College of London Press, London.

Technical report

BIRLEY, A. 2003: *Vindolanda Research Report, 2003: The Excavations of 2002–2002, Volume I.* The Vindolanda Trust, Bardon Mill. Hexham.

Institute publications, series and collections

CALLOU, C. 1997: Diagnose differentielle des principaux elements squelettiques du lapin (genre *Oryctolagus*) et du lièvre (genre *Lepus*) en Europe Occidentale. *Fiches d'Ostéologie Animale pour L'Archéologie. Série B: Mammifères*. no 8. Editions APDCA, Juan-les-Pins.

PhD and master dissertations

CASTAÑOS, P. M. 1986: Los Macromamíferos del Pleistoceno y Holoceno de Vizcaya. Universidad del País Vasco, Lejona.

ONLINE CITATIONS

Individual author

Terry O'Connor, "Useful advice for newbie zooarchaeologists" *Landscapers, Peole, Life, Music etc.* Accessed July 28, 2018, http://help4teachers.com/caffeine.htm

Organizational author example

United Nations Platform for Action Committee, "Globalization and Clothes," *Women and the Economy*, last modified March 2011, http://unpac.ca/economy/g_clothes.html

Databases and tools

ATHENA project database (http://athena-research.azurewebsites.net/results/A/1280/index). (2015) In: ATHENA project. Retrieved July 10th from http://www.athena-research.org/

Figures

Open access figures taken from the web must be attributed in the figure legend and then referenced accordingly in the Reference list (see above). Usually the online source (eg. Wikimedia Commons) provides that information on the figure details and for other electronic sources can be referred as follows in the figure legend:

Figure 1: Alexander's empire (Generic Mapping Tools, 2006)